

ST. JAMES LUTHERAN CHURCH  
GETTYSBURG, PENNSYLVANIA

Number 5.42  
Subject Chaperone Policy  
Effective Date 01/21/2010  
Committee Youth Ministry

*In all that we do, please keep in mind that God is present in this community and that we are representing Him as well as the community of St. James.*

Chaperones are the key to the success of youth activities! All Chaperones of youth for St. James sponsored trips shall be approved by the Youth Minister or his/her designee.

All chaperones are representatives of the congregation of St. James and accountable to the Youth Minister or his/her designee.

In the case of overnight or overseas trips, chaperones are responsible for the reasonable supervision of students on the trip from the time of departure from the church until the time of return. We expect chaperones to:

- Relate positively to all youth and readily adapt to various situations.
- Make every effort to interact with all youth.
- Accompany youth when leaving the premise of the event, and on all excursions and sightseeing adventures.
- Know the location and activity of students at all times. Must consult with Youth Minister or designee, before leaving the group for any reason.
- Perform room check each evening.
- Ensure that all health and other sensitive information be kept confidential.
- Question student packages following any shopping trip when necessary.
- Enforce all policies, rules, and regulations for Youth.
- Refrain from alcoholic beverages, drugs, and tobacco products.
- Refrain from all types of activities which do not reflect the faith and mission of St. James.
- Refrain from inappropriate language and displays of affection.

Failure to abide by policies will result in immediate disciplinary action. We expect to show genuine respect for each other in word, thought, and deed.

If any of the guidelines are broken, then those individuals will not be able to serve as chaperones again.

***I have read and understand this covenant and lovingly accept to sign my name as a promise to abide by these guidelines.***

Adult Signature: \_\_\_\_\_

Date: \_\_\_\_\_