

ST. JAMES LUTHERAN CHURCH  
GETTYSBURG, PENNSYLVANIA

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Committee Worship

## MARRIAGE SERVICE FEES FOR NON-MEMBERS

A marriage service is a special occasion that requires some members of the church staff to serve beyond their normal duties. Fees are charged for the following:

- Building Usage
- Pastor
- Organist
- Building Supervisor
- Extra sexton fee for use of dining room
- Wedding Coordinator
- Wedding Bulletin Printing
- Premarital Retreat if indicated

In the case of small weddings, the fees for the building supervisor and wedding coordinator are automatically reduced, and may be further reduced at the officiating pastor's discretion.

When you initially reserve a wedding date at St. James Lutheran Church a projected list of fees will be mailed to you. Four months prior to your wedding date, the church office will remind you that 50% of the applicable fees are due. If your payment is not received within two weeks of that notification that date will be considered available to other parties. The fee balance must be received no later than two weeks prior to the wedding.

Non-payment will be considered to be a cancellation of the date's reservation. Under these circumstances, the church reserves the right to distribute a portion of the deposit between the pastor, wedding coordinator, organist, and sexton who had reserved that date for their services.

If your plans should change and the reserved date is no longer needed, please notify the church office as quickly as possible so that the church can be made available for other uses