

Organization/Standing Committees/Evangelism Committee

I. Mission Statement

There shall be a committee on Evangelism. The committee shall encourage members of the congregation to reach out to others in the community with the Gospel. This committee shall stimulate and create opportunities for spiritual renewal and maintain contact and outreach to inactive and new members.

II. Committee Composition

A. The committee shall be composed of the following members:

1. A Pastor of the Church Staff
2. A current Congregation Council Representative
3. Many lay members

B. The chair shall be elected by members of the committee

III. Committee Responsibilities

A. The committee shall have the following responsibilities:

1. Visitors to St. James

- i. GREETERS: Lay members serve as greeters before each of our worship services.
- ii. ATTENDANCE PADS: Members and visitors are encouraged to sign the red pew pads.
- iii. EVANGELISM PHONE CALL: The Administrative Assistant notifies the evangelism chair of visitors each week. The chair assigns a member of the committee to welcome the visitor by phone.
- iv. EVANGELISM VISITOR: The Evangelism Visitor delivers bread, the St. James Information booklet, the St. James brochure (brief history of the church, windows and organ), a St. James pencil, magnet and current Messenger.

2. New Member Ministry

- i. NEW MEMBER CLASSES: Evangelism hosts classes for new members. Evangelism provides tours, encourages new members to fill out the Church registration and volunteer form and their general biography, discusses the structure of the council and committees and takes pictures. A current directory and "History of St. James" is distributed. Classes include the Sacraments, History of the Lutheran Church, Liturgy and Worship service.
- ii. SPONSORS: Sponsors are trained and assigned by members of the Evangelism Committee.
- iii. JOINING THE CHURCH: The committee presents them with a carnation boutonniere, hosts a reception and a luncheon in the new members honor.

- iv. FOLLOW-UP PHONE CALL: After four to six months, sponsors make an inquiry to answer any question, see if their needs are being met and encourages them to be involved in the life of the congregation.
 - 3. Current Members Ministry
 - i. PICTORIAL DIRECTORY: Approximately every 5 years a subcommittee is formed to coordinate this task.
 - ii. DINNER FOR 7 OR 8: Evangelism organizes dinner groups to meet four times a year.
 - iii. PURCHASE: Sunshine Cards are sent to members of the congregation who are ill or have a birth or death in the family.
 - iv. PURCHASE: Post cards are sent to members on the anniversary of their Baptism.
 - 4. Outreach
 - i. ADVERTISEMENTS: Funds the ads in the *Gettysburg Times* for Christmas and Easter services. Arranges for periodic press releases of events @ St. James. Maintains the St. James Facebook Group.
 - ii. CONNECTING TO THE COMMUNITY: Sponsors neighborhood events, such as the block party , potluck dinners, etc.
 - iii. SIGNAGE: Reviews need for additional directional signs within and without the building and submits to Art and Design committee for approval. Maintain and update the Welcome signs at the entrances.
 - iv. BOOKLETS AND BROCHURES: Updates the general informational booklet periodically. Updates the pamphlet “Welcome To St. James Lutheran Church” periodically. The Welcome pamphlet informs groups using our building of all the programs our church has to offer.
 - 5. Ministry for Inactive Members
 - i. IDENTIFY: Assists the pastors and staff to identify members who are changing their worship and participation level or experiencing an emotional, physical or spiritual life challenge.
 - ii. Learns about inactive ministry and recommends ways to follow up those who have become inactive.
- B. The committee is accountable to the Congregation Council for the oversight of these responsibilities.