



# Early Learning News

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August 2018

**Summer days are drifting away...**

Dear Friends & Families,

What a fun and busy summer we have had! However, all good things must come to an end. As I sit here composing this newsletter, it is difficult to believe that school starts in just three short weeks! As a result, I am already working on my fall enrollment!

With only few openings in the fall and more than we can handle in Kids Club, I need to have everyone's schedule as soon as possible! If your child(ren) have any schedule changes or are withdrawing, I need notification no later than Friday, August 3, 2018 since all requests require two week's written notice. It is easier for me to have them in writing to reduce errors for billing and scheduling. I appreciate your anticipated cooperation.

Finally, attached for all Pre – K children moving to kindergarten and school age families is a special School Age letter attached. Please read and return the form that you will find in your child's cubby to the child care office **no later than Friday, August 3, 2018**. Based on our current enrollment projections, we have more children than spots for our school – age program (**but that is my projection**)! Therefore, it is **very important** for you to return your completed form. I have families waiting to enroll and/or return if space becomes available.

As summer ends, I hope that the final days are filled with rest and relaxation to rejuvenate you for the school year ahead! **Suzan ☺**

## **Dates to Remember:**

- 🌻 **Friday, August 3, 2018** – Deadline for Kids Club.
- 🌻 **Thursday, August 16, 2018**. – Kids Club Spaghetti Dinner Theater Fundraiser. Cost per meal and show is: \$10.00. You may eat in or take out (bring your own container) Entertainment starts at 4:00 p.m. and dinner will begin being served at 4:30 p.m.
- 🌻 **Monday, August 20, 2018 at 6:00 p.m. – 7:30 p.m.** – James Gettys & Lincoln Elementary Kindergarten Orientation
- 🌻 **Wednesday, August 22, 2018** – First day of School
- 🌻 **Thursday, August 23, 2018** – Fall Transitions Begin
- 🌻 **Monday, September 3, 2018** – Labor Day – Center Closed
- 🌻 **Tuesday, October 9, 2018** – Tentative Fall Open House

## **For Your Information:**

It was recently brought to my attention that some families are texting and or calling staff while they are on duty. This is inappropriate. Use of cell phones while working is prohibited per policy and Pennsylvania Department of Human Services regulations. Use of cell phones are considered a distraction for supervision. So therefore, when you text or call a staff person during working hours, you are putting the entire program at risk for non – compliance as well as presenting the staff person with an ethical dilemma (do I comply with regulations or answer my telephone?). If you need to contact your child's teacher during school hours, please use the center telephone number only. I will be happy to transfer you, so they can answer any questions or concerns you may have. If they are unavailable, they will return your call or email you within 24 hours.





**St. James Lutheran Church Child Care Center  
Kids Club Show & Spaghetti Dinner Fundraiser  
Thursday, August 16, 2018 4:00-6:00PM**

Kids club is hosting a Spaghetti Dinner Fundraiser as a culminating event to our summer program. Kids Club will be preparing the meal, entertaining you as well as helping to serve the catered dinner. Please complete and detach the form below, and include a check made payable to St. JCCC and return it to your child's teacher by Friday, August 10th so preparations can begin. Each meal is \$10.00 per person and includes a tossed salad, spaghetti, dinner roll and applesauce. Eat in or take-out available. (If taking out please supply your own containers). Invite your family and friends to help support St. James Lutheran Church Early Learning Center scholarship Fund. Take out will be available between 4:00 – 4:30 p.m.

Thanks in advance for your support!

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**Spaghetti Dinner Fundraiser**

Name: \_\_\_\_\_ # of People Attending: \_\_\_\_\_

Check # \_\_\_\_\_ Amount: \$ \_\_\_\_\_

\_\_\_\_\_ Dine-In      \_\_\_\_\_ Take-Out      \_\_\_\_\_ Donation





## Special News for Kids Club Child Care 2018 – 19 School Year

Our school age program is reaching new enrollment heights! As I project our fall enrollment, we currently have more children than spots in our after-school program and four children that want to return this fall after a summer vacation! Please complete the form below and return it to Kids Club teacher Friday, August 3, 2018 to secure your child's spot. I will not dis – enroll any child currently enrolled who needs care for the fall. This year our summer program will end on Friday, August 17, 2018. The official date for our school year will begin on Monday, August 20, 2018.

For children moving out of our Pre-K program and entering school, if you are leaving the program, please put your notice in writing. Two weeks written notice is required for all schedule and contract changes and will be accommodated on a first come, first serve basis based on the following priorities:

1. Child currently enrolled in Pre-K or Kids Club.
2. Current families with siblings enrolled.
3. Past families and new enrollments from the community at large.

### OTHER INFORMATION IMPORTANT

#### FOR OUR UPCOMING AND CURRENT SCHOOL AGE PROGRAM:

 Gettysburg Area School District provides transportation to and from James Gettys directly from our parking lot behind the church and we walk the children to and from Lincoln Elementary. If your child has been registered to attend a different school in the GASD, please call 334-6254 extension 1263 and ask to talk to Bill Bowling.

 When the children have a scheduled day off school, a sign – up sheet for full day care will be put out in Kids Club approximately one week prior to the scheduled day off. Care is provided on a first come first serve basis. It is your responsibility to look for the sign-up sheets. If you sign up for care, you will be charged the additional fee for that service even if you choose not to attend that day. An additional fee of \$9.00 or \$18.00 will be assessed for children dependent on your enrollment status.

As our summer slowly changes to fall, I hope that the summer program has allowed your child to love, grow & learn!

**Please complete the form below by Friday, August 3, 2018.**

Child's Name \_\_\_\_\_

Grade \_\_\_\_\_ School \_\_\_\_\_

My child will be attending Kids Club at St. James Child Care Center for the 2018/19 school years:

Before School Only \_\_\_\_\_ After School Only \_\_\_\_\_ Before/After School \_\_\_\_\_

No Care will be needed during the school year. My child's last day for service will be:

\_\_\_\_\_.