

ST. JAMES LUTHERAN CHURCH
GETTYSBURG, PENNSYLVANIA

Number 1.30.40
Subject Property Committee
Effective Date 4/22/04
Committee Property

Organization/Standing Committees/Property Committee

I. Mission Statement

The mission of the Property Committee is to maintain, improve and keep up the church and associated properties.

II. Committee Composition

A. The committee shall be composed of the following members:

1. At least one Church Council representative.
2. Anyone else willing to participate.

B. The committee personnel shall elect a chairperson.

III. Committee Responsibilities

A. The committee shall have the following responsibilities:

1. Perform routine painting.
2. Conduct annual house cleaning.
3. Obtain and oversee outside contractor's repairs and all other work necessary to maintain the appearance and structural integrity of the church property.
4. When possible, do repairs when needed.
5. Make recommendations to church council concerning property needs that require major expenses.

B. The committee is accountable to the church council for the oversight of these responsibilities.